



Ponca Economic Development Corporation (PEDCO)

Workforce Trainee Application

PEDCO is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, disability, military status, age, or any other basis prohibited by applicable federal law.

All workforce trainee placements are with entities and departments of the Ponca Tribe of Nebraska. Ponca Tribe service area offices are located in Niobrara, Nebraska; Norfolk, Nebraska; Lincoln, Nebraska; Omaha, Nebraska; and South Sioux City, Nebraska.

To be considered for a trainee position, you must submit a signed and completed application form along with a cover letter and your resume. Please refer to the job announcement to determine if additional information application items, such as writing sample, are required. All application items must be submitted as a complete package.

Tribal Department of Present Position and/or Name(s) of Trainee Positions(s) applied for:

Name: _____

School Address: _____

Permanent Address: _____

Daytime Phone Number: _____ Other Number: _____

E-Mail Address: _____

Education

TYPE OF SCHOOL

NAME AND LOCATION

DEGREE/DATE

MAJOR

High School

College

Scholastic Honors and/or Licenses: _____

Employment History *(Includes paid, volunteer and intern positions)*

Most Recent Employer: _____ Phone Number: _____

Address: _____

Supervisor (Name and Title): _____

Position Title: _____ Start Date: _____ End Date: _____

Description of Duties: _____

Employment History *(Includes paid, volunteer and intern positions)*

Most Recent Employer: _____ Phone Number: _____

Address: _____

Supervisor (Name and Title): _____

Position Title: _____ Start Date: _____ End Date: _____

Description of Duties: _____

Employment History *(Includes paid, volunteer and intern positions)*

Most Recent Employer: _____ Phone Number: _____

Address: _____

Supervisor (Name and Title): _____

Position Title: _____ Start Date: _____ End Date: _____

Description of Duties: _____

References

Name: _____ **Phone Number:** _____

Company/School: _____

Relationship: _____ Known how long: _____

Name: _____ **Phone Number:** _____

Company/School: _____

Relationship: _____ Known how long: _____

Name: _____ **Phone Number:** _____

Company/School: _____

Relationship: _____ Known how long: _____